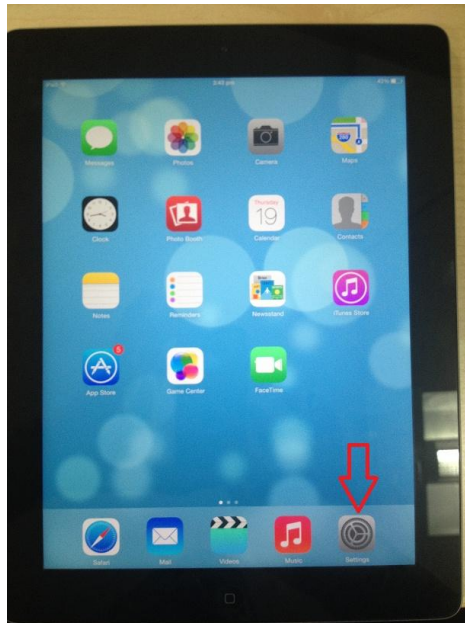
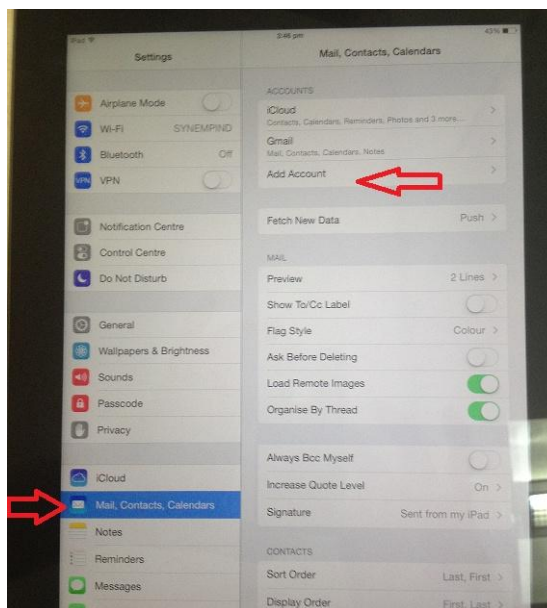


## Set up Exchange email on an Apple iPhone, iPad, or iPod Touch

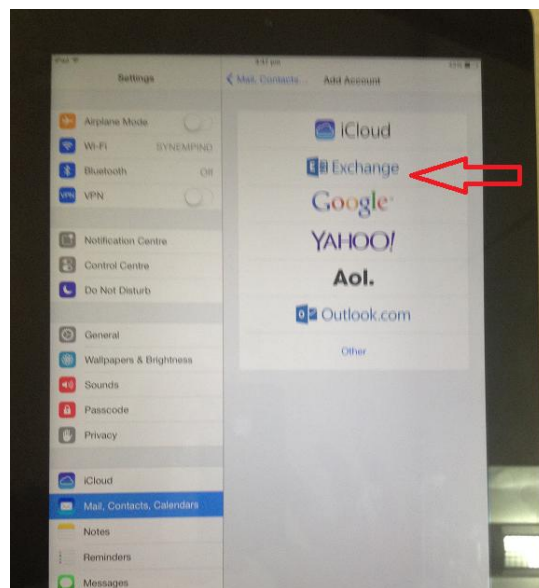
1. If this is the first email account on your iPhone, tap **Mail**. Otherwise, tap **Settings > Mail, Contacts, Calendars > Add Account**.



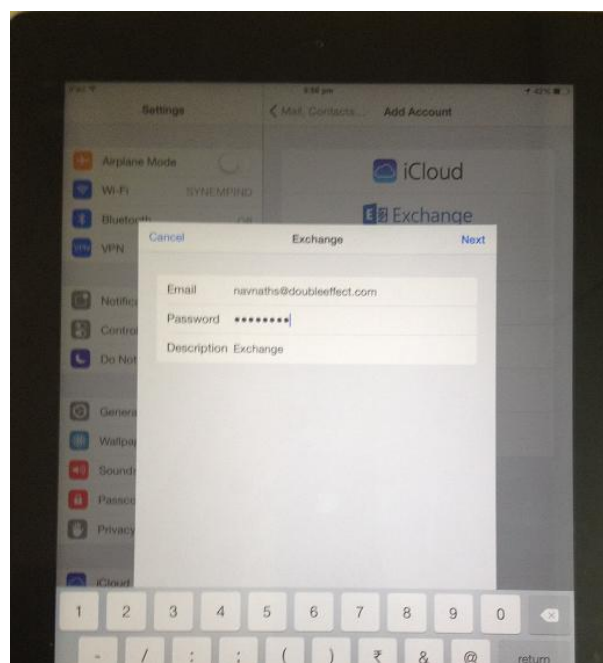
2. Tap **Settings > Mail, Contacts, Calendars > Add Account**.



3. Tap Microsoft Exchange.

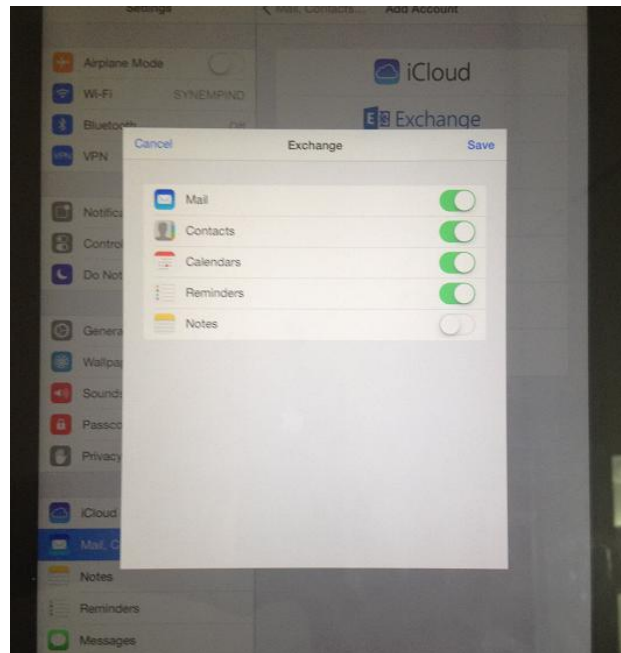


4. You don't need to type anything in the **Domain** box. Type the information requested in the **Email**, **Username**, and **Password** boxes. Type your *full email address* (for example, tony@contoso.com) in the **Email** and **Username** boxes.



5. Tap **Next** on the upper-right corner of the screen. Your mail program tries to find the settings it needs to set up your account. Go to step 7 if your mail program finds your settings.
6. If your iPhone can't find your settings, you'll need to manually look up the name of the server running Exchange ActiveSync. If you're connecting to your Office 365 email, use [outlook.office365.com](http://outlook.office365.com) for your server name.

7. Choose the type of information you want to synchronize between your account and your device, and then touch **Save**. By default, Mail, Contacts, and Calendar information are synchronized.



8. If you're prompted to create a passcode, tap **Continue** and type a *numeric passcode*. If you don't set up a passcode, you can't view your email account on your iPhone. You can set up a passcode later for your iPhone settings.
9. Check mails on iPhone, iPad.

