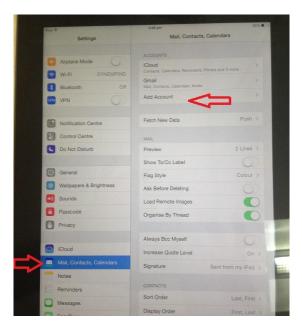
Set up Exchange email on an Apple iPhone, iPad, or iPod Touch

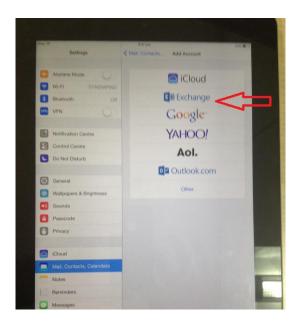
1. If this is the first email account on your iPhone, tap Mail. Otherwise, tap Settings > Mail, Contacts, Calendars > Add Account.



2. Tap Settings > Mail, Contacts, Calendars > Add Account.



3. Tap Microsoft Exchange.

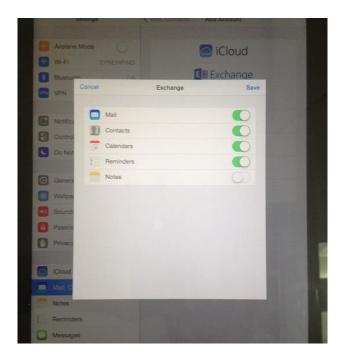


4. You don't need to type anything in the **Domain** box. Type the information requested in the **Email**, **Username**, and **Password** boxes. Type your *full email address* (for example, tony@contoso.com) in the **Email** and **Username** boxes.

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- 5. Tap **Next** on the upper-right corner of the screen. Your mail program tries to find the settings it needs to set up your account. Go to step 7 if your mail program finds your settings.
- 6. If your iPhone can't find your settings, you'll need to manually look up the name of the server running Exchange ActiveSync. If you're connecting to your Office 365 email, use **outlook.office365.com** for your server name.

7. Choose the type of information you want to synchronize between your account and your device, and then touch **Save**. By default, Mail, Contacts, and Calendar information are synchronized.



- 8. If you're prompted to create a passcode, tap **Continue** and type a *numeric passcode*. If you don't set up a passcode, you can't view your email account on your iPhone. You can set up a passcode later for your iPhone settings.
- 9. Check mails on iPhone, iPad.



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